

# NEW JERSEY ASSEMBLY AREA 36

## MEETING MINUTES – NOVEMBER 2, 2024

### DRAFT

#### HYBRID ASSEMBLY

Donna S. called the meeting to order at 10:00 AM via Zoom. Donna S. opened the meeting with the Serenity Prayer.

The Twelve Traditions, Twelve Concepts, and Warranties were read.

Donna S. read from Page 86 of the Service Manual regarding service participation. Donna S. reviewed meeting etiquette on Pages 5 and 6 of the meeting packet.

Participation was monitored by Carrie H. There were 69 Voting Members at the opening of Assembly.

#### OFFICER REPORTS

**Chairperson's Report:** Chairperson's report included in packet and on groups.io.

Donna S. reported she attended and chaired the September 4, 2024 Officers/Trustees Meeting. Topics are summarized in her report and include Financial Update, Task Force presentations, Policy Handbook presentation, 2025 Budget, approval and purchase of new laptop for Corresponding Secretary, fielded communications, and approved flyers for website.

Donna S. thanked the Assembly for the opportunity to serve and thanked those at the Assembly for their service.

Tina H. and other members thanked Donna S. for her service.

**Delegate's Report from the World Service Conference (WSC):** Delegate's report included in packet and on groups.io.

Katie O. reported that she attended Archives Coordinator and Public Outreach Coordinator meetings via AFG Connects. The Thought Force she participates in will be presented at World Service Conference in 2025 and currently meets two or three times a month.

Katie O. reported that there is no North East Regional Trustee at the August Regional Committee on Trustees meeting. She provided the information on requirements for the position and how to apply.

Katie O. also summarized other meetings she attended. She was also asked to speak to interns and clinicians at Rutgers University, Alcohol and Other Drug Assistance Program.

Katie O. thanked the Assembly for the opportunity to serve as Delegate.

**Alternate Delegate:** Liz K. gave report; included in packet and groups.io. Highlights include:

Liz K. attended Zoom meeting on revitalizing the service structure of NJIS, which elected a new steering committee; completed Policy Handbook revision; worked with Budget committee on 2025 Budget; attended Trustees and AWSC meetings. Liz K. presented Forum Writing Workshop at Area 44 Convention; spoke at various district events throughout New Jersey; and responded to request for help from two members of the Spanish Al-Anon groups.

Liz K. described her position for anyone interested in standing for Alternate Delegate.

Liz K. requested Ask-it-Basket questions. Ask-it-Basket questions will be addressed later in the meeting.

There were no questions about the Alternate Delegate's report.

**Treasurer:** Mary K. gave report; included in packet and groups.io. Highlights include:

NJ Al-Anon Assembly Profit and Loss report for January through October 22, 2024 included Total Income of \$11,595.37 and Total Expenses of \$19,645.12, for a Net Loss of \$8,049.75 so far for 2024.

Mary K. served on the Budget Committee, which will present report later in Assembly.

Consistent throughout the year, NJ Assembly has not been bringing in enough income to meet expenses. Approximately one-third of groups contribute to NJ Assembly. Following discussion, Mary K. encouraged GRs to go back to groups to discuss the financial state of NJ Assembly. Groups wishing to contribute were encouraged to do so before December 15, 2024.

**Recording Secretary:** Mary F. described her position for anyone wishing to stand for Recording Secretary. Minutes from June Assembly would be presented later in the meeting.

**Corresponding Secretary:** Carrie H.'s report is included in the packet. Highlights include:

There are 268 Groups in the NJ Area, with 255 active Al-Anon groups and 13 active Alateen groups. There are 276 active Al-Anon meetings and 13 active Alateen meetings, for 289 total active meetings. One group became inactive since last Assembly and 3 new groups registered since last Assembly. Nineteen groups have no Current Mailing Address or email address. One group reported not meeting since June Assembly. There are no groups in no mail status and no "temporary electronic" groups since June Assembly. Carrie H. gave the link for making group record changes, included in packet.

Since last Assembly, Carrie H. attended Officer/Trustee Meeting in September and AWSC in October; worked with DRs to resolve meeting issues

in their districts; sent out CMA mailing and return address labels for Alagram, Calendar; and sent email files for Alagram and packets for dark districts.

Carrie H. thanked everyone for their support.

## **COORDINATOR REPORTS**

**Alagram:** Christina M. gave her report; included in packet and groups.io. Highlights include:

Christina received CMA mailing and return address labels for Alagram; worked on the Fall 2024 Alagram edition; sent draft to Chair and Delegate and received approval to print; sent out Fall 2024 Alagram. Christina gave a big thanks to Tim S. and Laurie for stuffing, stamping, and sealing. Christina also emailed Alagram to all CMA emails and to Webmaster for posting on Area website.

Christina thanked NJ Assembly for the opportunity to serve and encouraged others to consider the position.

There were no questions about the Alagram Coordinator's report.

**Alateen:** Lori-jo gave report, which was not included in packet or groups.io.

Highlights include:

Area currently maintaining the same number of AMIAS. November 16 will be last training for 2024 and is only for those who want to start an Alateen group in 2024. Recertification will be required for all AMIAS in 2025.

There were no questions regarding the Alateen Coordinator's report.

**Archives:** Mike L. gave report, which is included in packet and groups.io. Highlights include:

Mike L. attended the Area 44 AA convention in September 2024. There was a lot of interest in group history at both events.

Mike L. continues to solicit stories from Long-Time members. Group history and long-time member

forms are available for anyone to take back to their groups.

Mike L. thanked Assembly for the opportunity to serve and encouraged others to think about the position.

**Forum:** Liz K. gave report, included in packet and groups.io. Highlights include:

Liz K. gave details of *The Forum's* 70<sup>th</sup> Anniversary celebration and provided a link to the free Commemorative Poster. Liz encouraged members to celebrate by giving subscriptions as gifts. Members can submit sharings online, via email, or direct mail; see Liz K.'s report for addresses. Liz K. also included links for Forum writing guidelines in her report.

Liz K. also reminded GRs that they are Forum representative.

Currently, there are 301 copies of The Forum mailed to groups and individuals in NJ.

There were no questions for the Forum Coordinator.

**Literature Coordinator:** Angela R. gave report; also included in packet and groups.io. Highlights include:

Angela R. reported that new CAL is now available, *Healing within Our Alcoholic Relationships (P-95)*, available in English, French, and Spanish. Cost is \$4.00 US.

Angela R. also reported that a new piece of CAL on Personal Sponsorship and Service Sponsorship is underway and encouraged members to share; writing guidelines are included with her report.

Angela R. also indicated there have been changes to the Service Manual and directed members to where to find those changes. The next printed copy of the Service Manual (2026-2029) will be available January 2026.

The 2025 calendar has been mailed out; 325 calendars were printed. Total cost to NJ Assembly was \$1,975.64

Angela R. indicated her term is expiring this year and included a description of the position.

There were no questions.

**Public Outreach:** Position is vacant; however, Karen P. prepared a report, included in packet and groups.io. Highlights include:

Karen P. gave out literature September 7 at Hope Sheds Light Walk in Seaside Heights; attended Area 44 AA Convention in Somerset, gave out literature and sold books; had a table at NJSAC conference October 11 in Edison; and had a table October 21 at Wall High School for Faculty Outreach Day. Events before year end include a table at AA Waves Convention November 15-16 in Atlantic City and literature table at Jackson High School December 18 for Prevention Awareness Day.

Karen P. indicated she is stepping down and encouraged others to consider the position. She thanked members for their help, especially Carole M.

There were no questions for Karen P.

**Website:** AnnaMarie gave report, included in packet and groups.io. Highlights include:

Website User Data analytics included in report. Website averaging 1485 website users per month, with average visit lasting approximately 2 minutes. Additional analytics included in AnnaMarie's report. The majority of users (65%) access the website via mobile devices. Website traffic has increased during past 6 months. "Meetings" is most visited page, followed by "Calendar" page. Website mostly found by google search.

Website security, Wordfence, has been renewed to September 2025.

There were no questions for the Website Coordinator.

## **DISTRICT REPORTS**

**District 1 Hunterdon/Warren Counties:** Vacant. No report. Donna S. reported getting emails from groups in District 1 but stressed the need for a District Representative.

**District 2 Morris County:** Ken S. gave report, included in packet and groups.io. Highlights include:

27 groups listed in group count, 20 active including 2 Alateen meetings; 7 inactive meetings.

October 5 District meeting was electronic. Last District meeting will be face-to-face November 19, 2024, and will include elections.

Treasury as of May 7, 2024: \$552.71; paid out \$800 to service arms in October 2024.

District still needs an Alternate DR.

District continues to meet to plan Day of Sharing, April 5, 2025. There are now two co-chairs organizing the committee. Included "Save the Date" flyer with report.

District continues public outreach projects, including mailings to high school and college guidance departments. Jennifer B. designed trifold meeting list that is included with all packets.

District 2 supports Butler and Morristown Alateen groups.

There were no questions for District 2 Rep.

**District 3 Bergen and Passaic Counties:** Debbie F. gave report; included in packet and groups.io. Highlights include:

Currently 31 different meetings, including 4 PEG, 4 Hybrid, 2 Spanish, 1 Polish, and 2 Alateen meetings.

District meetings held monthly, 3<sup>rd</sup> Sunday, 7PM.

Treasury: \$628; Loretta G. is Treasurer. Zoom Pro account purchased for any group in the District to use. District has purchased Al-Anon Service Manual for any group wanting a copy.

District is finalizing a meeting list of all groups in the district, planning a fellowship event for the spring, and planning a mailing to spread the word about Al-Anon and Alateen to local school districts.

District provided Al-Anon speakers for AA District 3 Day of Sharing November 9 and attended Area 44 AA Convention.

DR continues to attend new meetings and to encourage participation as GRs and above group level.

District 3 has the only Zoom Alateen meeting in the US. Debbie F. encouraged groups to reach out to her for confidential contact information.

No questions for District 3 Rep.

**District 4 Essex, Hudson and Union Counties:**

Angela O. gave report, included in packet and groups.io. Highlights include:

District 4 has 40 active meetings (12 inactive) including 28 face to face (4 Spanish Speaking, 1 Polish Speaking, 2 Women's, 1 Men's, and 1 Bilingual Spanish/English), 4 hybrid, and 8 permanent electronic groups.

Last District meeting was October 13, 2024. Gave updates of AWSC meeting, NJ Assembly, and NJIS. Discussed upcoming district elections. No one has stepped up for district service as of the date of her report.

Annual picnic was a success; approximately 65 attended. There were 3 amazing speakers. Angela thanked all who helped with planning and who attended.

Treasury: \$255.31.

No questions for the District 4 Rep.

**District 5 Mercer, Middlesex and Somerset Counties**

Peter M. gave report, included in packet and groups.io.

Highlights include:

District 5 has 42 active groups.

Treasury: \$1,707.84. District provided details of income and expenses and hopes to complete budget for November district meeting.

District has active Alateen outreach and participated in Area 44 AA Convention, presenting workshop on how to become an AMIAS.

District supported literature table at today's Assembly and groups were asked to contact Peter D. if they need literature.

District is also active in public outreach and gave report of number of projects completed or in the works.

Unity Day held October 26, 2024.

No questions for District 5 Rep.

### **District 6 Monmouth County**

Jess A. gave report, included in packet and groups.io. Highlights include:

Held 3 District meetings since last Assembly, which were well-attended. Report includes details of each meeting. District now has District Rep, Secretary and Treasurer. The District hopes to plan writing workshops and possible trip to Stepping Stones.

Next District meeting, 2/2/2025.

**District 7 Ocean County:** Karen P. gave report, included in packet. Highlights include:

District meetings held in June, July and September. Treasury is stable. District is looking into outreach opportunities.

District workshop 10/19/2024 in Barnegat was a full day of recovery and fellowship; theme was "Al-Anon's Rodeo."

District has 5 certified AMIAS and is looking for a place for an Alateen meeting.

Next District meeting is 11/13/2024.

No questions for District 7 Rep.

### **District 8 Burlington, Camden, Gloucester:**

Liz K. gave report; is included in packet. Highlights include:

27 groups active in District 8, 24 Al-Anon and 3 Alateen. 21 face-to-face (including 1 Spanish), 4 Hybrid (3 Al-Anon, 1 Alateen), 3 PEG.

Last District meeting held 10/18/24. Treasury: \$2,688.80 (\$850 allocated for Alateen project).

Two new in-person meetings formed: Beverly AFG, Sundays, 6:30PM, and Swedesboro AFG, Thursdays, 9:30AM.

District is working on Alateen outreach, contacting Student Assistance Counselors (SACs) about Alateen.

GRs and CMAs have been asked to complete a District inventory with goal of identifying what works well and what needs improvement.

District elections were held on 10/18/2024 but no one stood for DR; Liz K. is hoping for a new DR for 2025.

District meetings are held 3<sup>rd</sup> Wednesday of each month at 6:30PM via Zoom. Link and passwords provided in report.

No questions for the District 8 Rep.

**District 9 Atlantic, Cape May, Cumberland and Salem Counties:** Anne A. presented her report, included in packet and groups.io. Highlights include:

There are 18 Active Meetings in District 9 including 2 that are summer seasonal only. Three of the Groups are hybrid, one Group is a permanent electronic group.

Last District meeting held on October 9, 2024.

Treasury: \$1,986. Expenditures include public outreach for Alateen; District will also reimburse Rick B. for attendance at AA Waves Roundup.

District has 10 certified AMIAS. New Alateen meeting began June 26, 2024 at Grace Lutheran Church in Somers Point. Attendance is struggling, with only one teen. District made presentation to Atlantic County SACs on October 10, showing slide show and video clip from WSO.

District promoted Waves Roundup, with some groups having lottery drawings to cover costs of registration and parking.

Next District meeting scheduled for November 6, 2024 via Zoom. See meeting information provided in report.

No questions for the District 9 Rep.

**District 10 (Electronic Groups):** Mark McP. presented his report, included in packet and groups.io. Highlights include:

Last District meeting, October 22, 2024.

District 10 Zoom account also available for use if groups are having trouble with their existing accounts.

District has open service opportunities, with some people expressing interest. District reported on October AWSC meeting, District 5 Unity Day, proposed amendments to Policy Handbook, election of NJIS Steering Committee, possible development of District 10 website, and possible online event in the Spring.

No questions for District 10 Rep.

## **LIAISON REPORTS**

**NJIS:** Mark McP. submitted report, included in packet and groups.io. Highlights include:

Special meeting 9/17/2024 attended by over 50 people, including ISRs from 24 Al-Anon groups, Area Chair, Delegate, Alternate Delegate, and a number of District Representatives also attended. NJIS Chairperson, Secretary, Treasurer, and At-Large Representative elected; names included in report. Minutes included with report.

NJIS participated in WSO meeting for Al-Anon Information Service/Literature Distribution Service Center meeting through AFG Connects. NJIS Liaison attended 10/5/2024 AWSC meeting.

Held NJIS Steering Committee Meeting 10/8/2024, authorizing reinstatement of NJIS and all requirements relevant with the State of NJ; also authorized review and amendment of NJIS Constitution to expand NJIS territory to include all of NJ (subject to ISR approval).

NJIS met with WSO 10/17/2024 to resolve issues and resume normal operations.

NJIS expressed gratitude to Assembly for help in reorganizing and resuming operations.

No questions for NJIS Liaison

**Spanish Intergroup:** Aura B. did not attend NJ Assembly. No report.

**Al-Anon Chairperson to Area 45 Convention:**

Jennie C. and Mary T. did not submit a report.

**Al-Anon Chairperson to Area 44 Convention:**

Christina McG., the Al-Anon Chairperson to the 68<sup>th</sup> Area 44 Convention, prepared a report, included in packet and groups.io. Highlights include:

The 68<sup>th</sup> Area 44 AA convention with Al-Anon participation was held in Somerset, NJ on September 20-22, 2024. Christina reported that all went well and thanked all of the volunteers, workshop leaders, and convention participants. A list of all who volunteered included in her report.

There were no questions for Christina McG.

## **ROLL CALL – GR Count**

At approximately 11:30AM, roll call was taken of voting GRs to establish substantial unanimity. There was a total of 69 voting GRs (33 in person, 36

virtual). Substantial unanimity was calculated at 46 votes.

## **OLD BUSINESS:**

### **Policy Handbook Committee Presentation:**

Mary-Teresa U. gave the report; draft Policy Handbook included in packet for review and vote.

Mary T. summarized the work of the Policy Handbook Committee. The goal was to make the handbook more user-friendly and encourage members to use the document. The report also includes a summary of the revisions.

At the end of her report, there was some discussion; however, the time for comment had closed. Tim H. noted a change to Alateen Safety and Behavioral Guidelines. After discussion, a motion was made:

**The AWSC recommends to the Assembly that the revised NJ Area Assembly Policy Handbook be approved.**

Vote: Yes: 65 No: 1 Abstentions: 3  
Motion passed by substantial unanimity.

### **Lunch Break: 12PM to 12:30PM**

### **ROLL CALL – GR Count**

At approximately 12:30PM, roll call was taken of voting GRs to establish substantial unanimity. There was a total of 66 voting GRs (33 in person, 33 virtual). Substantial unanimity was calculated at 44 votes.

### **Approval of Minutes from June 1, 2024 Assembly Meeting:**

After discussion of amendments to draft minutes a motion was made by Tina B. and seconded by Chris (District 8) to approve the minutes as amended.

**Motion:** The members recommend that the minutes be approved as amended.

### **Vote:**

Yes: 63  
No: 0 Abstention: 3

Motion to approved minutes as amended passed with substantial unanimity.

**Tech Coordinator Task Force Update:** Tina B. gave report; included in packet and groups.io. Highlights include:

Tina's report included a PowerPoint presentation that outlined the goals and objectives of the Tech Coordinator Task Force. The committee consisted of Tina B., Carole M., Mark McP., and Peter D. The committee recommended that the Task Force first focus on Al-Anon principles, as related to the objectives of the task force.

The outcome of the committee's work and report was a recommendation to create a Tech Coordinator position. After discussion, a motion was made:

**The AWSC recommends to the Assembly that the Tech Coordinator Task Force recommendations be approved.**

Vote: Yes: 63 No: 0 Abstentions: 3  
Motion passed by substantial unanimity.

### **ASSEMBLY ELECTIONS FOR BOARD OF TRUSTEES**

Donna S. presented a summary of the eligibility requirements for officers and a summary of the voting process. After some discussion, elections were conducted.

Before the call for members to stand for each position, the requirements and qualifications for each position were presented to the group. These were also included in the packet and in groups.io.

### **Chairperson**

Katie O. stood for the position and gave her qualifications. There was some discussion regarding term limits and length of service, which Liz K.

clarified from the NJ Assembly Bylaws. There was also a question regarding the definition of Trustees. After discussion, as there were no other members standing for the position, Katie O. left the room. A secret vote was taken, results as follows:

Vote: Yes: 57 No: 7 Abstentions: 2  
Katie O. elected by substantial unanimity.

### **Delegate**

Donna S. read the qualifications. No one stood for the position. Liz K. nominated Peter M. Tina H. nominated Liz K. Liz declined the nomination.

Peter M. gave his qualifications and indicated his enthusiasm for the position. As there were no questions for Peter and no discussion, Peter M. left the room. A secret vote was taken, results as follows:

Vote: Yes: 66 No: 0 Abstentions: 0  
Peter M. elected unanimously.

### **Alternate Delegate**

No one stood for the position. Katie O. and Paul G. encouraged members to consider the position.

Paul G. nominated Angela R., who declined the nomination. Cathy B. encouraged to stand for the position and gave her qualifications as GR (5 years) and AMIAS. Liz K. and Jess offered experience, strength and hope. Cathy B. left the room. A secret vote was taken, results as follows:

Vote: Yes: 63 No: 1 Abstentions: 2  
Cathy B. elected by substantial unanimity.

### **Treasurer**

Ken S., District 2 DR, stood for the position of Treasurer and gave his qualifications to Assembly. After discussion, Ken S. left the room. A secret vote was taken, results as follows:

Vote: Yes: 66 No: 0 Abstentions: 0  
Ken S. elected unanimously.

### **Recording Secretary**

Mary F. described the position and gave experience, strength, and hope. Katie O. and Donna S. also gave experience, strength, and hope. Donna S. indicated that the position includes a laptop.

Donna S. also stressed that this position is required to meet the state requirements for a non-profit organization.

Katie O. nominated Angela R., who declined the nomination.

The position was then opened to the floor. Kasey, GR for District 4, stood for the position and gave her qualifications. There was some discussion, as Kasey will not reside in NJ full time but can fill the position virtually. After discussion, it was determined this would not preclude Kasey from filling the position.

After discussion, Kasey left the room. A secret vote was taken, results as follows:

Vote: Yes: 65 No: 1 Abstentions: 0  
Kasey elected by substantial unanimity.

Elected officers are:

Chairperson: Katie O.

Delegate: Peter M.

Alternate Delegate: Cathy B.

Treasurer: Ken S.

Recording Secretary: Kasey N.

### **Excess Funds Task Force Update:**

Tim S., Chair, gave report, included in packet and on groups.io. A PowerPoint presentation was also provided.



The Task Force consisted of Tim S., Mark McP., Karen W., Mary Beth N., Tina H., and Mary K.

The Task Force presented 4 Recommendations, which were supported by Al-Anon's Legacies. Details are presented in the PowerPoint presentation and are summarized as follows:

Recommendation #1: Future considerations of Area Excess Funds should be coordinated and aligned with the Area's auditing schedule.

Recommendation #2: A) Use \$5,000 from current Excess Funds to reimburse the reserve account for funds transferred to maintain sufficient operating funds; B) Raise the Area's checking/operating account to \$10,000 annually.

Recommendation #3: It is not currently advisable to fund a bus advertising public outreach campaign.

Recommendation #4: The Excess Funds Task Force recommends that \$11,200 allocated to Area technology needs as follows:

- a. \$7,200 be allocated to replace Area Officers computers;
- b. \$1,500 be allocated for 2-way translation software and/or devices;
- c. \$1,500 be allocated to enhance AWCS and Area Assembly meeting connectivity;
- d. \$1,000 be allocated for purchasing or renting a PA system for Assembly meetings.

The Task Force recommended implementing their recommendations on a 3-year trial period, consistent with WSO practices.

There was substantial discussion regarding how the Excess Funds accumulated and why these recommendations were needed now. Katie O. gave the history of the Area's appeal letter, which could be reinstated if needed. After discussion, a motion was made, as follows:

**The AWSC recommends to the Assembly that the Excess Funds Task Force recommendations be approved.**

A vote was taken, as follows:

Vote: Yes: 53 No: 6 Abstentions: 7

Motion carried by substantial unanimity (40 votes required).

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## **NEW BUSINESS:**

**2025 Budget:** Presented by Mary K.; report included in packet and groups.io.

Mary K. presented the 2025 Budget in spreadsheet format, with 2023 Actual, 2024 Budget, and 2025 Budget columns for comparison. Changes in the 2025 Budget include: line item for hard assets (technology) increase expenses more than usual; expenses for convention outreach were given a separate line item; and the WSC Equalized Expenses item was included at the actual amount.

Discussion followed, including:

1. Explanations for increased expenses, including cost of venue, Zoom account, insurance for groups, etc.
2. Sources for purchasing technology upgrades for most cost-effective upgrades.
3. Lack of group donations and how to address this issue.
4. Budget as a "wish list" or projection, as compared to actual annual performance; line items are adjusted throughout the year if needed.
5. Public outreach does not bring in income, as most literature is donated to event or sold at cost to Assembly.

After discussion, a motion was made as follows:

**The AWSC recommends to the Assembly that the 2025 Budget be approved.**

A vote was taken, as follows:

Vote: Yes: 55 No: 2 Abstentions: 1  
Motion carried by substantial unanimity.

**Ask It Basket:**

- Can outdated computers which are being replaced be handed down to any coordinators to use?

Donna S. responded that the computers are too slow, but may be eligible for Dell buyback. The next panel can consider these options.

- On the Balance Sheet, Page 10 of the Budget report, net revenue is -\$8,049.75. Just curious about why we are in the negative.  
Mary K. explained that expenses to date are \$19,645, while net revenues are \$11,000+ because Assembly is not receiving sufficient donations to cover expenses.
- Is there a definition of “crosstalk” or any supporting information in any of the Al-Anon literature or service manuals that would help groups that are facing this issue? And, if not, should or could there be such a definition set down for guidance to groups?

Katie O. gave her experience, strength and hope regarding what is considered crosstalk, or conversation between two or more members during a meeting. There is no definition in the Service Manual, but the principle is that each person needs an opportunity to speak. Katie offered to suggest WSO address this issue.

Karen P. indicated that the Forum had an article on crosstalk, which could be researched and might help.

- Love the new Public Outreach posters. Is it OK to reproduce them in half sheets?  
Karen P. responded that WSO can reconfigure the poster for any group or the group can go to WSO website for the link to reconfigure and print.
- How many Alateen meetings are in New Jersey?  
There are 13 registered Alateen meetings in New Jersey.

- How do we get the information for the only Zoom meeting?  
Contact Debbie, who is the Area Alateen Coordinator; her information is on her report. You can also use the search engine on the Assembly website.

- Are there any Alateen groups held in public schools (after school) in NJ?

There is only one Alateen meeting held in school and it is not well-attended.

- How do we get more Alateen meetings in public schools? One school had an after school bus which took students home.

There have been issues about holding meetings during class time. Also, there have been transportation issues for after school meetings when no bus is available.

- I have submitted multiple Forum write ups within the last 5 years with no response or understanding of what happened to them...Is there any way to know if an article was rejected, put in “TBD” status, or just on a pile waiting to be reviewed?

Liz K. gave the process of Forum article review, publication, etc. The literature team sends a copy of the Forum to the author when the article is published.

- Do groups need to request a new insurance certificate yearly? Or is it just one time?

Liz K. referred to Page 9 of the packet, which gives the process for getting insurance certificate. GR contacts DR or Alternate Delegate for renewal.

- What is the insurance plan available?

Liz K. explained what is covered, including the meeting place, the group itself, and any damage.

**NEXT ASSEMBLY MEETING** – Saturday, March  
1, 2025, 10:00AM to 3:00 PM.

**Meeting closed with Al-Anon Declaration at 3:15  
PM.** Lana made motion, Tina seconded. Motion  
carried unanimously.

Minutes Submitted by  
Mary F. - Recording Secretary