

- 1) Opening
  - a) 10:05am: Members opened with a Moment of Silence and the Serenity Prayer
  - b) Rich M. introduced Agenda **(Exhibit 01)**
    - i) New group representative (GR) orientation occurred at 9am
    - ii) Read Concept 3
    - iii) Members read Al-Anon's Traditions and Concepts
    - iv) Assembly elected Jesse A. Recording Secretary
    - v) Reviewed "Service Participation by Members of Al-Anon Family Groups Who Are also Members of Alcoholics Anonymous" on pgs. 82 & 126 of the Al-Anon Service Manual.
- 2) Officer Reports
  - a) Chairperson Rich M. reviewed his report **(Exhibit 02)**
  - b) Delegate: Ann Z. **(Exhibit 03 & 04)**
    - i) Member Survey
      - (1) Online Jan 10-Feb 26
      - (2) Encourage all members to participate
    - ii) World Service Office (WSO) Newsletter *In the Loop*
      - (1) Sign up: Al-anon.org/emailme
      - (2) All members can sign up for this service
    - iii) WSO soliciting resumes for
      - (1) 11/30/17
      - (2) 7 years continuous attendance at Al-Anon meetings, service above group level
      - (3) Property management
  - c) Alternate Delegate: Donna S. **(Exhibit 05)**
  - d) Treasurer: Audrey G. **(Exhibit 06)**
  - e) Recording Secretary – no report
  - f) Corresponding Secretary: Millie H (Acting) **(Exhibit 07)**
- 3) Coordinator Reports
  - a) Alagram: Donna S (Acting) **(Exhibit 08 & 09)**
    - i) Available online
    - ii) Assembly needs to fill position
  - b) Archives: vacant, no report
  - c) Public Outreach: Karen P.
  - d) Alateen
  - e) Literature: Kathy B. **(Exhibit 10)**
  - f) Website: Angela R. **(Exhibit 11)**
- 4) District Reports
  - a) District 02
    - i) District Representative (DR): Lori-Jo J.
    - ii) Beginners meeting Randolph Monday 615-645
  - b) District 03 **(Exhibit 12)**
    - i) DR: Mary S. (Alternate)
  - c) District 04
    - i) DR: Millie H.
    - ii) No report, has not met

- d) District 16 (**Exhibit 13**)
  - i) DR: Diane S.
- e) District 20/21 (**Exhibit 14**)
  - i) DR: Mary K. (Alternate)
- f) District 22
  - i) DR: Liz M.
  - ii) No district meeting since becoming DR
  - iii) 4 GRs out of 13 attended last meeting
- g) District 27
  - i) DR: Mary F.
  - ii) Roadtrip did not materialize
  - iii) 16 active meetings, most have GRs
  - iv) Distributing Al-Anon Faces Alcoholism (AFA) 2018
- 5) Liaison Reports
  - a) JALCon: Lois G. (**Exhibit 15**)
    - i) Correction to report: Nicole was elected Trustee Treasurer
  - b) NJIS (**Exhibit 16**)
  - c) SJIS
    - i) Chairman SJIS: Louis
    - ii) Operating a surplus but considering closing because not enough people volunteering to be trustees
    - iii) Question how necessary Information Service Offices are in age of internet
  - d) SIG – no report
- 6) Lunch break 12pm-12:45pm
- 7) New Business
  - a) Procedures
    - i) 40 voting GRs present – only took 2 times to ascertain!
    - ii) Reimbursement
      - (1) Groups should reimburse trusted servant travel costs
      - (2) 25 cents/mile + tolls
  - b) Positions to be filled
    - i) Corresponding Secretary
      - (1) Jesse A. elected
    - ii) Corresponding Secretary for 3 yr position
      - (1) Joy from Brick nominated Helen from Point Pleasant St. Mary's meeting for position
      - (2) Millie stood again for the position
      - (3) Assembly elected Helen to the position
  - c) Budget
    - i) Proposing identical budget to 2017 budget
    - ii) Assembly approved proposed budget
- 8) Old Business
  - a) TEAM Event or Similar Event
    - i) Ann Z. led the discussion
    - ii) 2 Al-Anon Trustees would come to the area for an event

- b) Road Trip
  - i) Board of Trustees meeting takes place in a different area of the US each year
  - ii) Areas bid to host the meeting
  - iii) Paul G. motioned that the NJ Area Assembly submit a bid for the World Service Trustees Roadtrip. Karen seconded the motion. Assembly passed the motion unanimously with 40 votes.
- c) Redistricting
  - i) No action taken yet
- d) Technology Task Force
  - i) Monica L.gave oral report.
  - ii) Group looked into free and paid services.
  - iii) Not ready to make a recommendation to the assembly.
- e) JAL-Con Assembly working together for International
  - i) Will table discussion until Feb. AWSC
- 9) New Business
  - a) Assembly voted to approve the minutes from June 2017 Assembly
  - b) Assembly voted to approve the proposed 2018 Budget.
  - c) Coordinator Positions still needed
    - i) Alagram – Joy volunteered
    - ii) Archives – not filled
  - d) Ask-It Basket
    - i) AMIAS training
      - (1) Upcoming training at Butler United Methodist Church
      - (2) 11/18/17 11am-4pm
      - (3) On the website
    - ii) Are we anonymous?
      - (1) Ann Marie read Anonymity section on pgs. 41-42 in the Handbook
    - iii) If group doesn't pay rent, can we make donations to the hosting organization?
      - (1) Tradition 7
    - iv) What is a Trustee?
      - (1) Pg. 137 in Service Manual
    - v) How can we reach out to our community to grow attendance?
      - (1) Karen answered
      - (2) Get local professionals, health care workers, churches, supermarkets, school counselors, emergency rooms to put out AFA. Remember we are not a secret society.
    - vi) Is the chanting and pumping a part of Al-Anon? How to inform group if not?
      - (1) Tim S. answered
      - (2) Stated it originated in treatment facilities and is not a part of Al-Anon.
    - vii) Where do I check the status of a group?
      - (1) Angela answered
      - (2) For NJ, go to group records
      - (3) For WSO, <https://al-anon.org/for-members/group-resources/group-records/changes-existing-al-anon-group/>
    - viii) Would it be possible to post an org chart for area?

- (1) SJIS has it for south Jersey
- (2) Back of calendar breaks down Districts by cities.
- ix) Status of Meetings
  - (1) Millie H. answered
  - (2) Active: no known problems with meeting
  - (3) No mail list: post office has returned mail from address on file but may still be meeting
  - (4) Inactive: Reported to no longer be meeting
- x) How should groups set up group email accounts?
  - (1) Millie H. answered
  - (2) Area prefers group name @yahoo or gmail.
- xi) How does group register with WSO?
  - (1) <https://al-anon.org/for-members/group-resources/group-records/new-al-anon-group-registration/>
- xii) Where can I purchase posters of Al-Anon steps & traditions?
  - (1) <https://ecomm.al-anon.org/ItemDetail?iProductCode=M75&CATEGORY=OTHER>
- xiii) Can members tell relatives of drug addicts they cannot attend Al-Anon meetings?
  - (1) Rich answered
  - (2) Each person decides for him- or herself whether he or she belongs in Al-Anon.
- 10) Motion to Close Meeting
  - a) Paul G. motioned to close the meeting. Joy seconded it. Assembly voted to close the meeting.
  - b) Group closed with the Al-Anon Declaration